

# Vendor Registration

## Space:

**Fee per space: \$150** (covers all three days)

**Type:** Booth

*(Tables, Chairs, & Tents are not supplied.)*

**Area:** 10x10 (enough for a tented space to stay cool)

## Required:

- **Certificate of Insurance\***

*(See Section Below - to apply for temporary insurance, please visit [www.actinsurance.com](http://www.actinsurance.com))*

- **Copy of New Jersey Tax Certificate**



## Crestwood Lake - Red Barn

300 W Crescent Avenue, Allendale NJ 07401

[info@ravenscroft-manor.com](mailto:info@ravenscroft-manor.com)

[www.Ravenscroft-Manor.com](http://www.Ravenscroft-Manor.com)

The undersigned (upon acceptance, the "Vendor") desires to participate in the Ravenscroft Manor Haunted Attraction and Fundraising Event, (the "Show") to be organized and produced by the Allendale Recreation Commission & Thanatos Productions, LLC (the "Management") to be held at the Crestwood Lake at 300 W Crescent Avenue in Allendale, New Jersey 07401 (the "Facility") on October 25<sup>th</sup>, 26<sup>th</sup> & 27<sup>th</sup>, subject to the terms, conditions rules and regulations governing the Show which are set forth on the reverse side hereof and which are expressly made a part of this Application and Agreement, as though repeated herein in full, preceding the signature of the undersigned.

### The undersigned hereby applies for the following booth(s):

First \_\_\_\_\_ Second \_\_\_\_\_ Third \_\_\_\_\_

The undersigned agrees to pay the Vendor Management Fees (the "Fees") at the price established above. Full payment is required along with this contract by October 4th, 2024.

### No Refunds. Show is Rain or Shine.

The undersigned understands and agrees that upon acceptance, Vendor has received the immediate benefit of having exhibition space reserved solely for its benefit and use, and that Management no longer has the ability to offer this space to any other Vendor. Therefore, the undersigned agrees that all deposits and Fees paid to Management are non-refundable.

This Application and Agreement is not binding until and unless accepted and signed on behalf of Allendale Recreation Commission/Thanatos Productions, LLC; and when so accepted and signed, it shall constitute a binding contract upon the undersigned and their respective heirs, personal representatives, successors, and assigns, subject to the terms, conditions, rules, and regulations appearing on the reverse side hereof and expressly made a part hereof. Upon acceptance, the undersigned person, firm or corporation shall become a Vendor, as used herein.

The term "Management" designates Allendale Recreation Commission, & Thanatos Productions, LLC, or its duly authorized representative.

NOTE: Please return original and duplicate copy. A copy signed by Management and will be returned for your files. The product description is intended for the purpose of space assignment only.

Description of products to be displayed:

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IN WITNESS WHEREOF, the Applicant has caused this application to be executed individually or by an officer, agent, or representative duly authorized to execute the same.

Please type or print and sign your name:

Company Name: \_\_\_\_\_

Print Your Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Companies you DO prefer to be near:

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Companies you DO NOT prefer to be near:

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# General Rules and Regulations

Vendors shall abide by and observe all laws, rules and regulations of the township of Allendale, state of New Jersey, United States of America and the Facility. Vendors making retail sales are required to register with the State of New Jersey and collect and remit all sales tax amounts due under New Jersey laws. **Vendors are required to supply a Certificate of Insurance for general liability\***, naming the following: **Allendale Recreation Commission, 500 West Crescent Avenue, Allendale New Jersey, 07401, Thanatos Productions, LLC, 30 Schneider Road, Allendale, New Jersey 07401, & the Township of Allendale, 500 West Crescent Ave, Allendale New Jersey, 07401** as Certificate Holders and Additional Insured.

## Fees

If an Vendor fails to make any payment due hereunder when due and in the form specified by Management, such Vendor's right to exhibit shall be terminated without further notice, without right to refund, and such Vendor shall remain responsible for any unpaid balance of the Fees.

## Code of Conduct

We expect all Vendors in Ravenscroft Manor Haunted Attraction and Fundraising Event (RW) to engage in respectful, considerate behavior towards each other and refrain from engaging in behavior or speech that is demeaning, discriminatory or harassing in any manner. Ravenscroft Manor Haunted Attraction and Fundraising Event's Code of Conduct defines unacceptable behavior as behavior that includes (but is not limited to) the following:

- Creating a disturbance that is dangerous or interferes with the ability to transact business on the show floor, or creates apprehension in another person.
- Engaging in any aggressive or unwanted physical contact with other vendors, attendees and/or general staff.
- Making defamatory, harassing or demeaning remarks.
- Use of profanity, sexually explicit/suggestive or offensive language, racial, religious or ethnic slurs.

Unacceptable behavior will not be tolerated in the facility, on the show floor or at any RW events. Participants determined to be in violation of these policies in the sole discretion of management will be asked to immediately discontinue their inappropriate behavior. If the behavior continues, management reserves the right to take immediate action to bar the attendee or the Vendor from further participation in RW without the right of

refund for unused days of attendance, seminar or event tickets, or any booth fees or any costs associated with the trade show.

## Vendors

Vendors are limited to those applicants offering products or services of specific interest to the contemplated attendees. No Vendor shall exhibit or permit to be exhibited any products or services other than as specified by Vendor on the reverse side hereof. Management has relied upon Vendor's description of said products and services and reserves the right to determine the eligibility of any Vendor for participation, based upon the products and services offered at the Show. In the event the products and services are other than described as aforesaid, or in the event any Vendor violates any Show, Facility, U.S., New Jersey or Township of Allendale law, rule or regulation, Management, in its sole discretion, reserves the right to remove any Vendor from the Show, and may retain any Fees paid, as liquidated damages, and not as a penalty.

All promotional activities shall be confined to the Vendor's booth area. Display of products, distribution of literature or promotional material in the aisles, meeting rooms, registration lobby, parking lots, or any area other than Vendor's Space is strictly prohibited. Any devices which produce sound must be operated so as not to disturb other Vendors, as determined in the sole discretion of Management, and Vendor shall defend and indemnify Management as to any unpermitted use of any sound recording. Vendor shall be responsible for the timely reporting and payment of any public performance or other applicable royalties with respect to any sound recordings or other copyrighted material used in connection with its Exhibit. Vendor shall not infringe on the trademarks, copy-rights or other intellectual property rights of third parties and agrees to defend and indemnify

management as to any losses, damages, costs and attorney fees arising out of claims of infringement. Vendors shall at all times keep their Space free of accumulated rubbish and conduct themselves in an appropriate business-like manner.

### **Exhibits**

All Exhibits shall be designed, constructed and operated in a manner free from defects in design and workmanship, free from any nuisance or safety hazard, and otherwise shall comply with all applicable laws rules and regulations. No Vendor's display shall be permitted to interfere or limit visibility with any other Vendor's display, including, without limitation: booths/dividers or displays of a height in excess of 42" shall not extend further than 5' from the back wall of the Space; booth walls shall not exceed 8' in height; peninsula displays shall not include a back wall that blocks the visibility of any adjacent display; provided however, Management may, in its sole discretion, approve exceptions to the foregoing. No Exhibit may extend beyond the Space, including but not limited to protrusions of displays beyond the Space.

### **Relocation and Floor Plans**

Management retains the exclusive right to revise the Show floor plan and/or move Vendor as necessary. Management reserves the right to move or remove Vendor or Vendor's display for the good and welfare of the Show. Management shall be entitled to close an exhibit at any time for failure by any Vendor or any of their officers, agents, employees, or other representatives to perform, meet or observe any term or condition set forth herein, and such Vendor shall not be entitled to a refund of any part of any fee.

### **Liability**

Neither Management nor the Facility, nor any of their officers, agents, employees or other representatives, shall be held accountable or liable for, and the same are hereby released from accountability or liability for any claim, damage, loss, harm or injury to the person or any property of the Vendor, or any of its officers, agents, employees or other representatives, resulting from Vendor's use of the Facility or from theft, fire, water, accident or any other cause, including, but not limited to, claims arising out of any negligent or intentional act or omission of Vendor or any of its officers or agents that causes or results in (1) damage to, or destruction of, property of any party, and/or (2) death or injury to persons, and neither the Management nor the Facility, shall be obligated to obtain insurance against any such claim, damage,

loss, harm, or injury. It is understood and agreed that all property of Vendor shall remain in the Vendor's custody and control in transit to or from, or within, the Facility. It is understood between the Vendor and Management that Management provides an opportunity for Vendor to display his product or service to persons attending the Show. Vendor understands and agrees that Management cannot guarantee either attendance, sales by Vendors or climatic and other conditions outside or inside the Facility.

### **Indemnity**

Vendor hereby agrees to indemnify, defend and protect the Management, the Facility, and General Contractor, and hold and save those parties against and from, any and all claims, demands, suits, liability, damages, loss, costs, attorney fees and expenses of whatever kind or nature which might result from or arise out of Vendor's use of the Facility or any action or failure to act of the Vendor or any of its officers, agents, employees, or other representatives, including but not limited to (1) any claims of damage or loss to property, or from or out of any damage, loss, harm or injury to the person of the Vendor or any of its officers, agents, employees or other representatives; (2) any claims or liability by or to third parties arising out of conduct or omissions which are in breach of Vendor's obligations under this agreement; or (3) any claims arising out of any negligent or intentional act or omission of Vendor or any of its officers or agents that causes or results in damage to, or destruction of, property of any party, and/or death or injury to persons.

### **Termination of Exhibition**

In the event that because of war, fire, strike, government regulation, public catastrophe, act of God or the public enemy or other cause, the Show or any part thereof is prevented from being held, or is canceled by the Management over Coronavirus or other infectious disease related concerns, or other causes interrupting normal business operations, the Management, in its discretion, may determine and refund to the applicant his proportionate share of the balance of the aggregate Fees received which remains after deducting expenses incurred by the Management and reasonable compensation to the Management, but in no case shall the amount of refund to the applicant exceed the amount of the Fee paid. In no other event shall Vendor be entitled to a refund of any part of the Fee should it be unable to exhibit at the Show. Vendor shall not be entitled to a refund of any part of the Fee in the event of a temporary interruption of the Show for any reason.

By signing below you agree to all terms, rules and conditions as stated above.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

(Please send this form signed to [info@ravenscroft-manor.com](mailto:info@ravenscroft-manor.com) with subject "RW – Registration")

### **Sponsorship Opportunities:**

**If you would like to be a sponsor for the event, or looking for information on what sponsorship opportunities are available, please reach out to:**

**Michael Yannette – [Michael@thanatosproductions.com](mailto:Michael@thanatosproductions.com)**